

# Employment Expenses Crib Sheet

Name: \_\_\_\_\_

Date \_\_\_\_\_

## Employment Expenses

Accounting and Legal fees	\$ _____
Advertising and Promotion	\$ _____
Lodging	\$ _____
Meals and Entertainment	\$ _____
Office Supplies	\$ _____
Parking	\$ _____
Tradespersons tools	\$ _____
Apprentice Mechanic Tools	\$ _____

## Home Office Expenses (100%)

Heat	\$ _____
Hydro	\$ _____
Insurance	\$ _____
Maintenance	\$ _____
Property taxes	\$ _____
Rent	\$ _____

## Automobile Expenses

Year/Make of Car

\_\_\_\_\_

Market Value (if owned)	\$ _____
Year purchased	_____
Total Kilometres driven in year	_____
Business or Employment use	% _____

Expenses (100 %)

Gas	\$ _____
Repairs	\$ _____
Insurance	\$ _____
Lease payments	\$ _____
Licence	\$ _____
Loan interest	\$ _____

Other expenses

_____	\$ _____
_____	\$ _____
_____	\$ _____